NCAPA Board of Directors Meeting Agenda
Eugene A. Stead, Jr. Center for Physician Assistants
10 a.m., Saturday, January 26, 2013

Mission Statement
“The North Carolina Academy of Physician Assistants
promotes and represents the Physician Assistant profession
in North Carolina through education, quality services
and advocacy of optimal health care.”

Call to order

Presentation: Elmira Powell, NCAPA Endowment (10 - 10:15)
Fred Wells Brason II, Project Lazarus (12:30 - 1:15)

Introductions and Opening Comments - Mr. Metzger

Unfinished Business

- The Board charged Board members and Committee Chairs to submit suggestions for changes to the mission and vision statements to the Task Force on Mission & Vision by December 15.

- The Board charged the Government Affairs Committee to develop strategies for recruiting & preparing PAs for service on the NC Medical Board.

CONSENT AGENDA
1. Introduce the consent agenda at the meeting
2. Remove (if requested) an item from and accept the consent agenda
3. Approve the consent agenda
4. Document acceptance of the consent agenda

Removed from the Consent Agenda:

Verbal Reports:
• Executive Committee - Mr. Metzger
• Government Affairs — Mr. M Katz  SEE WRITTEN REPORT
• Policy & Procedures Committee - Mr. J Katz  SEE WRITTEN REPORT

Action Item Reports:
• Central Office Report - Mr. Borden  SEE WRITTEN REPORT
• Finance Committee - Mr. Vann  SEE WRITTEN REPORT
• Task Force on Mission & Vision - Mr. J Katz  SEE WRITTEN REPORT

Reports for Consent Agenda
• Minutes from November 10, 2012  SEE WRITTEN REPORT

Officers’ Reports
• Secretary — Ms. Chambers  SEE WRITTEN REPORT
• President — Mr. Metzger  SEE WRITTEN REPORT
• Treasurer — Mr. Hendrix
• Vice President — Mr. Brown
• President-elect — Ms. Morris
• Immediate Past President - Mr. Vann
• Chief Delegate Report - Mr. Metzger

Student Society Reports
• Campbell
• Duke
• East Carolina
• Methodist
• Wake Forest
• Wingate

PA Program Directors Reports
• Campbell
• Duke
• East Carolina
• Methodist
• Wake Forest
• Wingate

Standing Committee Reports
• Communications & Marketing - Ms. Shock
• Conference Planning — Mr. Hendrix
• Diversity — Ms. Robinson
• Elections — Ms. Pugh
• Health — Ms. Boucherle
• Internal Audit Committee - Ms. Tuttle
• Membership Committee - Ms. Hancock
• Nominating — TBA
• Past Presidents Council - TBA
• Regional Chapters — Ms. DeTroye
• Student Affairs — Ms. Rogers

Other Reports
• Endowment — Ms. Powell
• NCMB Review Panel— Mr. M. Katz
• Council on Allied Health — Mr. Pugh
• Old North State – Ms Pugh
• OEMS Advisory Council — Mr. Bednar
• Political Action & Education - Mr. Schulz

New Business
Announcements
2013 Board Meetings:  May 4, August 17, November 16
Adjournment
NCAPA Board of Directors Meeting Minutes  
Eugene A. stead, Jr. Center for Physician Assistants  
9 a.m., Saturday, November 10, 2012  

**Mission Statement**  
*The North Carolina Academy of Physician Assistants  
promotes and represents the Physician Assistant profession in North Carolina  
through education, quality services and advocacy of optimal health care.*

**Attendance:**  
Board of Directors  
Ryan Vann, President  
Ray Brown, Vice President  
Paul Hendrix, Treasurer  
Kathy Howard, Secretary  
Don Metzger, President-elect  
Alisha DeTroye, Director-at-large  
Wanda Hancock, Director-at-large  
Bud Shelton, Director-at-large  
Joshua Smith, Director-at-large  
Molly Calabria, Student Representative, Campbell University  
Christi Blake, Student Representative, Duke University  
Robert Crews Edens, Student Representative, East Carolina  
MJ Leonardi, Student Representative, Wake Forest University  
Andrew Sewalish, Student Representative, Wingate University  

Staff  
Michael R. Borden, CAE, CEO  
Lee Busselman, Member Services  
Carin Head, Administrative Assistant  
Erin McClure, Conference Services  

Committee/Task Force Chairpersons  
Amy Boucherle, Health Committee  
Glen Combs, Communications & Marketing  
Marc Katz, Government Affairs  
Elmira Powell, President, Endowment  

Liaisons, Regional Chapter Representatives, PA Program Faculty and Guests  
Robert Bednar, OEMS Liaison  
Detra Chambers, 2013 Secretary-elect  
Marian Cranford, Member  
Harvey Krape, Member  
Charlene Morris, 2013 President-elect  
Sandy Pierce, Nominations Committee at Large  
Samantha Rogers, Director-at-Large elect  
Rick Ulstad, Coastal Cape Fear Association of PAs  

The meeting was called to order at 9 a.m. by President Ryan Vann.  Introductions were made by individuals in attendance.
Removed from the Consent Agenda:

Action Item Reports:
• Internal Audit Committee - Ms. Tuttle SEE WRITTEN REPORT
  • A motion was approved for a financial review of the FY 2012 financial
    records to be conducted by Stancil & Company.

• Finance Committee - Mr. Vaassen SEE WRITTEN REPORT
  • A motion to approve the Internal Audit Committee to be given on-line read-
    only access to the Paragon bank accounts for purposes of monthly reviews
    of electronic checks to verify payee and endorsement of checks

• Government Affairs — Mr. M Katz SEE WRITTEN REPORT
  • The Board charged the Government Affairs Committee to develop
    strategies for recruiting & preparing PAs for service on the NC Medical
    Board.

• Health — Ms. Boucherle SEE WRITTEN REPORT
  • A motion was approved that the budgeted but unspent $2,000 allocated for
    the 2012 12-step meetings at the conferences be re-allocated to the Charles
    Kober Treatment Grant Fund

• Policy & Procedures Committee - Mr. J Katz SEE WRITTEN REPORT
  • A motion was approved to accept a policy developed by Policy &
    Procedures Committee regarding discrepancies on the reimbursement
    form with respect to mileage

• Task Force on Mission & Vision - Mr. J Katz SEE WRITTEN REPORT
  • A motion failed regarding changes to the NCAPA mission and vision
    statements.
  • The Board charged Board members and Committee Chairs to submit
    suggestions for changes to the mission and vision statements to the Task
    Force on Mission & Vision by December 15.

• Committee Chairs/Liaisons - Mr. Metzger SEE WRITTEN REPORT
  • A motion was approved to accept the committee chair nominees as
    presented.

Reports for Consent Agenda
• A motion was approved to accept the Consent Agenda
• Minutes from August 18, 2012 SEE WRITTEN REPORT

Officers’ Reports
• Secretary — Ms. Howard SEE WRITTEN REPORT
• President — Mr. Vann SEE WRITTEN REPORT
• Treasurer — Mr. Hendrix SEE WRITTEN REPORT
• Vice President — Mr. Brown
• President-elect — Mr. Metzger
• Chief Delegate Report - Mr. Vann
• Central Office Report - Mr. Borden SEE WRITTEN REPORT
Student Society Reports
• Campbell        SEE WRITTEN REPORT
• Duke
• East Carolina    SEE WRITTEN REPORT
• Methodist        SEE WRITTEN REPORT
• Wake Forest      SEE WRITTEN REPORT
• Wingate          SEE WRITTEN REPORT

PA Program Directors Reports
• Campbell      SEE WRITTEN REPORT
• Duke
• East Carolina
• Methodist
• Wake Forest
• Wingate

Standing Committee Reports
• Communications & Marketing -
  Mr. Combs/Ms. Shock    SEE WRITTEN REPORT
• Conference Planning — Mr. Hendrix  SEE WRITTEN REPORT
• Diversity — Ms. Robinson
• Elections — Ms. Pugh
• Membership Committee - Ms. Hancock  SEE WRITTEN REPORT
• Nominating — Mr. Smith
• Past Presidents Council - Ms. Tuttle  NO REPORT
• Regional Chapters — Ms. DeTroye    SEE WRITTEN REPORT
• Student Affairs — Ms. Hiatt

Other Reports
• Endowment — Ms. Powell    SEE WRITTEN REPORT
• NCMB — Ms. Robinson
• NCMB Review Panel— Mr. M. Katz  SEE WRITTEN REPORT
• Council on Allied Health — Mr. Pugh
• Old North State – Ms Pugh
• OEMS Advisory Council — Mr. Bednar
• Political Action & Education - Mr. Schulz

With no other business pending, the meeting adjourned at 4:30 p.m.

Respectfully Submitted,

Michael R. Borden, CAE
Chief Executive Officer
For Kathy Howard, PA-C
Secretary
The following interim actions are being submitted for the record:

A motion from the Finance Committee for Board consideration to approve the 2013 budget, as amended, PASSED by electronic vote: 12 yes, 1 did not vote.

Respectfully Submitted,

Detra Chambers, PA-C
Secretary
January has arrived and our new officers and board members have been working on various projects. As your incoming President, I have engaged in conversations with our CEO, Staff, committees and past/present officers. I am happy to report that the enthusiasm and dedication that built the NCAPA into a leader amongst state organizations is stronger than ever.

This year we will engage in activities to empower our members and advocate for our patients. We will partner with Project Lazarus to combat narcotic drug addiction and diversion, monitor legislative issues that affect our ability to provide quality care, and continue to enhance our relationships with key partners in health care.

This year we will offer members new and exciting learning opportunities in a virtual world, we will continue to produce one of the best CME conferences, and continue to be a resource for credentialing and recertification for our members.

This year we will celebrate our members with awards and recognition at our annual summer conference, we will offer our members a forum to connect and communicate on our new web site, and we will demonstrate to our student members the value of being a member of the NCAPA.

So lets get started and keep this train rolling!

Respectfully,

Don Metzger, MHS, PA-C
### TREASURER’S REPORT
#### FY 2012 BUDGET
##### January 26, 2013

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount Spent</th>
<th>Allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. CENTRAL OFFICE</td>
<td>*$310,734.71</td>
<td>291,500</td>
</tr>
<tr>
<td>B. STEAD CENTER</td>
<td>$174,289.49</td>
<td>161,341</td>
</tr>
<tr>
<td>C. BOARD OF DIRECTORS</td>
<td>$108,843.51</td>
<td>116,800</td>
</tr>
<tr>
<td>D. NATIONAL AFFAIRS</td>
<td>*$14,241.51</td>
<td>12,850</td>
</tr>
<tr>
<td>E. TREASURER</td>
<td>$1,496.38</td>
<td>4,800</td>
</tr>
<tr>
<td>F. CONFERENCE PLANNING</td>
<td>*$411,139.02</td>
<td>389,000</td>
</tr>
<tr>
<td>G. GOV AFFAIRS</td>
<td>$16,325.26</td>
<td>23,500</td>
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<tr>
<td>H. COMM. &amp; MARKETING</td>
<td>$2,455.57</td>
<td>10,000</td>
</tr>
<tr>
<td>I. HEALTH</td>
<td>$4,293.85</td>
<td>5,800</td>
</tr>
<tr>
<td>J. REGIONAL CHAPTERS</td>
<td>$530.43</td>
<td>4,850</td>
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<tr>
<td>K. STUDENT AFFAIRS</td>
<td>$3,822.59</td>
<td>4,650</td>
</tr>
<tr>
<td>L. MEMBERSHIP</td>
<td>$1,287.24</td>
<td>2,544</td>
</tr>
<tr>
<td>M. POLICY &amp; PROCEDURES</td>
<td>$7.62</td>
<td>1,800</td>
</tr>
<tr>
<td>N. ELECTIONS</td>
<td>*$940.10</td>
<td>800</td>
</tr>
<tr>
<td>O. INTERNAL AUDIT</td>
<td>$0.00</td>
<td>600</td>
</tr>
<tr>
<td>P. PAST PRESIDENT’s</td>
<td>$0.00</td>
<td>50</td>
</tr>
<tr>
<td>Q. EM Workshop 2013</td>
<td>*$2,057.86</td>
<td>0</td>
</tr>
<tr>
<td>R. Study Material</td>
<td>*$3,188.33</td>
<td>0</td>
</tr>
<tr>
<td>S. Political Action &amp; Marketing</td>
<td>*$346.94</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,056,000.41</td>
<td>$1,030,885</td>
</tr>
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</table>

as of 12-31-12

* = over budget
<table>
<thead>
<tr>
<th>OPERATING FUNDS</th>
<th>Conf Acct</th>
<th>General Acct</th>
<th>CDARS Acct</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paragon Bank</td>
<td>$42,030.38</td>
<td>$66,721.06</td>
<td>$633.31</td>
</tr>
<tr>
<td>Wells Fargo Bank</td>
<td>Gen Acct</td>
<td>SW CD</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$137,347.82</td>
<td>$11,345.85</td>
<td></td>
</tr>
<tr>
<td>SCHWAB RESERVE FUNDS (fixed)</td>
<td>Fixed Income</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$402,855.98</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SCHWAB RESERVE FUNDS (growth)</td>
<td>Equities</td>
<td>Cash/Other</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$726,410.47</td>
<td>$45,514.62</td>
<td></td>
</tr>
<tr>
<td>Total of all Accounts:</td>
<td>$1,432,859.40</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

as of 12-31-12

All requests for reimbursement should be submitted to the Central Office within 30 days of incurring the expense. Only NCAPA reimbursement forms will be accepted. Each reimbursement form must be approved and signed by the appropriate NCAPA Officer or Committee Chair.

Failure to (1) use the Official Reimbursement Form (2) have appropriate approval/receipts may cause a delay in the processing of your reimbursement.

Respectfully submitted,

[Signature]

Paul C. Hendrix, MHS, PA-C
Treasurer

Attachments

*If you have any questions concerning the Treasurer's Report, please contact Paul Hendrix prior to the Board Meeting.*
### Change in Account Value

<table>
<thead>
<tr>
<th></th>
<th>This Period</th>
<th>Year to Date</th>
<th>Account Value ($) Over Last 12 Months [in Thousands]</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Starting Value</strong></td>
<td>$1,173,109.18</td>
<td>$1,085,092.95</td>
<td></td>
</tr>
<tr>
<td>Cash Value of Purchases &amp; Sales</td>
<td>(2,730.14)</td>
<td>12,861.21</td>
<td></td>
</tr>
<tr>
<td>Investments Purchased/Sold</td>
<td>2,730.14</td>
<td>(12,861.21)</td>
<td></td>
</tr>
<tr>
<td>Deposits &amp; Withdrawals</td>
<td>0.00</td>
<td>(25,137.00)</td>
<td></td>
</tr>
<tr>
<td>Dividends &amp; Interest</td>
<td>3,131.32</td>
<td>28,048.51</td>
<td></td>
</tr>
<tr>
<td>Fees &amp; Charges</td>
<td>(3,140.20)</td>
<td>(12,316.57)</td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td>Income Reinvested</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td><strong>Change in Value of Investments</strong></td>
<td>9,624.72</td>
<td>107,037.13</td>
<td></td>
</tr>
<tr>
<td><strong>Ending Value on 12/31/2012</strong></td>
<td>$1,182,725.02</td>
<td>$1,182,725.02</td>
<td></td>
</tr>
<tr>
<td>Accrued Interest</td>
<td>2,943.99</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ending Value with Accrued Interest</strong></td>
<td>$1,185,669.01</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Total Change in Account Value:

| Including Deposits and Withdrawals | $9,615.04 | $27,632.07 |
| Incl. Deposits, W/Ds, & Accrued Int. | $12,558.32 |<1% |

### Asset Composition

<table>
<thead>
<tr>
<th>Asset</th>
<th>Market Value</th>
<th>% of Account Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$45,514.62</td>
<td>4%</td>
</tr>
<tr>
<td>Fixed Income</td>
<td>402,855.98</td>
<td>34%</td>
</tr>
<tr>
<td>Equities</td>
<td>726,410.47</td>
<td>61%</td>
</tr>
<tr>
<td>Other Assets</td>
<td>7,943.95</td>
<td>&lt;1%</td>
</tr>
<tr>
<td><strong>Total Assets Long</strong></td>
<td>$1,182,725.02</td>
<td></td>
</tr>
</tbody>
</table>

### Total Account Value

| **Total Account Value**       | $1,182,725.02| 100%                |
| **Accrued Interest**          | 2,943.99     |                    |
| **Total Value with Accrued Interest** | $1,185,669.01 |                    |

### Gain or (Loss) Summary

- **Realized Gain or (Loss) This Period**
  - Short Term: $245,176
  - Long Term: $3,916,906

- **Unrealized Gain or (Loss)**
  - All Investments: $144,115,961

*Values may not reflect all of your gains/losses.*

### Account Notes
- Accrued Interest is $2,943.99

Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis data may be incomplete or unavailable for some of your holdings. Please see "Endnotes for Your Account" section for an explanation of the endnote codes and symbols on this statement.
N C Academy of Physician Assistants  
Statement of Assets, Liabilities and Net Assets  
November 30, 2012

**ASSETS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paragon checking: General</td>
<td>$22,960.30</td>
</tr>
<tr>
<td>Wells Fargo checking: General</td>
<td>$137,347.82</td>
</tr>
<tr>
<td>Paragon checking: Conference</td>
<td>$43,536.62</td>
</tr>
<tr>
<td>Paragon: CDARS Settlement Account</td>
<td>$632.99</td>
</tr>
<tr>
<td>Paragon checking: ECC</td>
<td>$15,423.75</td>
</tr>
<tr>
<td>Wachovia Bank: Stormwater Certificate of Deposit</td>
<td>$11,345.85</td>
</tr>
<tr>
<td>Property and equipment (net of depreciation)</td>
<td>$2,413,068.67</td>
</tr>
<tr>
<td>Charles Schwab Investment Account (cost value)</td>
<td>$1,046,350.76</td>
</tr>
</tbody>
</table>

**TOTAL ASSETS**

$3,690,673.76

**LIABILITIES**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCAPA Endowment payable</td>
<td>$(1,350.00)</td>
</tr>
<tr>
<td>Wachovia Bank: Construction Loan</td>
<td>$460,718.50</td>
</tr>
<tr>
<td>Suspense</td>
<td>$(45.78)</td>
</tr>
</tbody>
</table>

**TOTAL LIABILITIES**

459,322.72

**NET ASSETS**

3,231,351.04

**TOTAL LIABILITIES AND NET ASSETS**

$3,690,673.76

See Accountants’ Compilation Report

3
# N C Academy of Physician Assistants

## Statement of Activities

For the Eleven Months ending November 30, 2012

### OPERATING ACTIVITY

<table>
<thead>
<tr>
<th>Revenue Activity</th>
<th>Current</th>
<th>Year to Date</th>
<th>Budget</th>
<th>Variance</th>
<th>Budget Used</th>
<th>Budget Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member dues</td>
<td>$6,358.00</td>
<td>$121,167.00</td>
<td>$180,000.00</td>
<td>$58,833.00</td>
<td>67.31%</td>
<td>32.69%</td>
</tr>
<tr>
<td>Job Bank</td>
<td>1,800.00</td>
<td>25,100.00</td>
<td>24,400.00</td>
<td>(700.00)</td>
<td>102.87%</td>
<td>(2.87)%</td>
</tr>
<tr>
<td>Scholarship</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
<td>100.00%</td>
</tr>
<tr>
<td>Publications</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
<td>100.00%</td>
</tr>
<tr>
<td>Conference revenue</td>
<td>7,615.00</td>
<td>834,695.50</td>
<td>800,000.00</td>
<td>(34,695.50)</td>
<td>104.34%</td>
<td>(4.34)%</td>
</tr>
<tr>
<td>Regional Workshop</td>
<td>2,380.00</td>
<td>5,120.00</td>
<td>15,000.00</td>
<td>9,880.00</td>
<td>34.13%</td>
<td>65.87%</td>
</tr>
<tr>
<td>Study Materials</td>
<td>100.00</td>
<td>3,645.00</td>
<td>5,000.00</td>
<td>1,355.00</td>
<td>72.90%</td>
<td>27.10%</td>
</tr>
<tr>
<td>Rental services provided</td>
<td>0.00</td>
<td>800.00</td>
<td>0.00</td>
<td>(800.00)</td>
<td>0.00%</td>
<td>100.00%</td>
</tr>
<tr>
<td>Steed Center contributions</td>
<td>0.00</td>
<td>8,100.00</td>
<td>0.00</td>
<td>(3,100.00)</td>
<td>0.00%</td>
<td>100.00%</td>
</tr>
<tr>
<td>Office space rental</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00%</td>
<td>100.00%</td>
</tr>
<tr>
<td>ECC event hosting</td>
<td>0.00</td>
<td>5,445.03</td>
<td>0.00</td>
<td>(5,445.03)</td>
<td>0.00%</td>
<td>100.00%</td>
</tr>
<tr>
<td>Insurance stipend</td>
<td>0.00</td>
<td>6,500.00</td>
<td>6,500.00</td>
<td>0.00</td>
<td>100.00%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Miscellaneous revenues</td>
<td>68.00</td>
<td>2,607.90</td>
<td>0.00</td>
<td>(2,607.90)</td>
<td>0.00%</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>18,332.00</td>
<td>1,013,180.43</td>
<td>1,030,500.00</td>
<td>17,192.57</td>
<td>99.28%</td>
<td>1.72%</td>
</tr>
</tbody>
</table>

### EXPENDITURES

<table>
<thead>
<tr>
<th>Expenditure Description</th>
<th>Current</th>
<th>Year to Date</th>
<th>Budget</th>
<th>Variance</th>
<th>Budget Used</th>
<th>Budget Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board of Directors</td>
<td>5,301.15</td>
<td>105,471.84</td>
<td>116,800.00</td>
<td>11,328.16</td>
<td>90.30%</td>
<td>9.70%</td>
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<tr>
<td>Central Office</td>
<td>24,897.33</td>
<td>274,459.76</td>
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See Accountants' Compilation Report
N C Academy of Physician Assistants
Statement of Activities
For the Eleven Months ending November 30, 2012

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**NET OPERATING ACTIVITY**

(44,782.94) (44,304.49) $15.00 $44,319.49

**INVESTING ACTIVITY**

- Interest: General checking account $21.88 $672.66
- Interest: Conference checking account 25.60 325.64
- Interest: Paragon CDARS accounts 0.32 592.59
- Interest: ECC Checking Account 7.94 86.86
- Interest: Investment Account 1,182.18 11,640.31
- Dividends 637.20 13,914.43
- Gain (loss) on Schwab account sales 1,475.88 29,929.16
- Investment account fees and foreign tax (6.14) (9,813.52)

**NET INVESTING ACTIVITY**

3,344.86 47,347.85

**GAIN (LOSS) FROM ALL ACTIVITIES**

$ (44,438.08) $ 3,943.36

See Accountants' Compilation Report
**NCAPA REIMBURSEMENT FORM**

Submit within 30 days to ncapa@ncapa.org or fax to 919-479-9726

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<td>PURPOSE(S):</td>
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**POSTAGE**

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**SUPPLIES**

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**MISCELLANEOUS**

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**TOTAL REIMBURSEMENT**

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**For Office Use Only**

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**APPROVED BY:**

Committee Chair, Officer or Director
Since assuming the office of Immediate Past-President on January 1st, my activities have primarily been concentrated upon my continued work with the Executive, Nominating, Finance, and Government Affairs Committees.

I stand ready to assist President Metzger and the Board of Directors in whatever manner he and they see fit. Also, after more than a year of in-depth involvement of nearly every facet of the Academy’s work, I look forward to being able to re-focus my energies towards more specific areas of interest and need within the NCAPA.

Respectfully Submitted,

Ryan Vann, PA-C
Immediate Past-President
North Carolina Academy of Physician Assistants
Central Office Report
January 26, 2013

Recommendations for Board Consideration from the November 2012 Planning Session

Committee and Liaison Roles:

- Diversity Committee - allow this committee to dissolve at the end of 2013
  Rationale: The Academy should move toward a culture of inclusiveness in which it becomes the responsibility of the leadership to ensure diversity within committees, committee chairs and the membership.
  Suggestions:
  1. Develop a patient focused forum on disparity
  2. Develop a statement on inclusiveness as part of our value statements
  3. Develop disparity issues information as a resource for the website

- Elections Committee - allow this committee to dissolve at the end of 2013
  Rationale: With the elections process now fully automated, the role of the committee to oversee counting of ballots has become moot. Central Office staff has been vetting candidates, monitoring campaign policy, and marketing the election. Volunteer oversight in cases of conflict resolution could be assumed by the Nominating Committee

- Past Presidents Council - allow this committee to dissolve at the end of 2013
  Rationale: The Academy should focus on recognizing and showing appreciation for past presidents through social events and developing specialized correspondence

- Regional Chapters Committee - allow this committee to dissolve at the end of 2013
  Rationale: The Committee is recommending a transition of responsibility to the Membership Committee and the development of online resources/toolboxes to create self-sufficiency.

- Council on Allied Health - allow this liaison role to dissolve at the end of 2013
  Rationale: Central Office receives regular correspondence from the Council and monitors its activities. Its direction has very little crossover with the PA profession. Should we need to respond to an issue, we can do so on an ad-hoc basis.

- Old North State Medical Society - allow this liaison role to dissolve at the end of 2013
  Rationale: The Society has had no interest in developing an allied relationship.

- Office of Emergency Management - allow this liaison role to dissolve at the end of 2013
  Rationale: While we have active liaison reporting on this group, its direction has little crossover with the PA profession. If we need to respond to an issue, we can do so on an ad-hoc basis.
Endowment

- Talk with Harvey Estes, MD about assistance with fundraising

Staff/Volunteer Leadership Roles

- Continue with assigning staff member as liaison to each committee
- Include in each meeting agenda an outcome/action statement (i.e., in this meeting, we will…)

Board Meeting Process & Procedures

- Consider having conference calls to discuss action items which occur between meetings
- Consider webinar/web conferencing for meetings
- Require the committee chair or designee to be present at meeting if an action item is to be considered or it will be tabled
- Consider appointing vice committee chairs
- Require Board members to discuss concerns and ask questions on a committee action item with the committee chair in advance of the board meeting rather than waiting until the board meeting.
- Change the board book protocol to submitting reports two weeks prior to meeting and posting one week prior.
- Consider developing rules for debate (i.e., chair presents motion to Board, answers questions, has option to yield to committee member to further elaboration, period of comment from Board members and gallery, vote)

**ACTION ITEM:** It is recommended for Board consideration that the Committees and liaison roles listed above be dissolved effective 12/31/2013.
After successful completion of the fall semester, students have returned from winter break and are engaged in second semester coursework and rotations.

**Faculty Notes:**
The past few months have been busy for faculty, who continue to interview candidates for the next class of students, fine-tune the academic curriculum and rotations. They also managed to keep students quite busy with classes and exams!

The PA Program’s Medical Director, Christopher Stewart, M.D., was recently named Hospitalist Director for the new Central Harnett Hospital in Lillington. The new hospital, which is part of the Harnett Health System, is set to open on January 18, 2013, and Campbell students will have the opportunity to do rotations at the site.

**Class Notes**
Before leaving campus for winter break, students participated in a great number of projects throughout the community, completing over 450 hours of service. Projects included: collecting toys and gifts to stuff and send boxes for Operation Christmas Child, helping staff a free vision and hearing screening clinic, collecting toys to send to victims of Hurricane Sandy, donating money to a local family who could not afford their child’s funeral, and participating in a variety of local church and smaller community events. Students also helped out with PA program open houses and interview days by giving tours and sitting on student panels. This year was also the beginning of a new tradition: a Thanksgiving potluck feast!

Second year students are well into their clinical rotations and enjoying them a great deal. They report back on many ‘firsts’—from big accomplishments like delivering babies and helping in surgeries to small victories like correctly inputting orders.

The semester ahead is already looking busy for students and faculty alike, but it will be full of new and exciting opportunities.

Respectfully submitted,

Molly Stapleton Calabria, PA-S
First year students have acclimated to the fast pace of PA student life and actively involved in the PA program, Duke life, and Durham community.

Second year students are currently on rotation and continue to be a fabulous source of information and encouragement to first year students. They serve as mentors for first year students and the Stead Society Class of 2013 has transitioned responsibilities to this year’s officers.

Our Stead Society elected 14 officers for the Class of 2014, including two new positions: Historian and Green chair. The Community Service, Fundraising, Health and Wellness, and Social Committees meet regularly setting and achieving lofty goals for our PA class. This year is our 10 year anniversary partnership with the Burton Elementary School Project educating fourth graders about health, hygiene, and wellness. Box tops for education are being collected as an ongoing project to support our partnered Burton Elementary School. Can drink tabs also continue to be collected for the Ronald McDonald House. A Blood Drive and Bone Marrow Registry day has been set for March 5, 2013.

In support of Duke Children’s Hospital, students decorated and donated a teddy bear for auction in the Teddy Bear Ball. Students also donated toys and gifts to the annual “Snow Blitz”, a free store specially designed for families of children who are hospitalized to share the holiday spirit. In keeping with the holiday spirit, students sponsored and raised $400 for an “Adopt-A-Durham-Family”.

The fundraising committee coordinated the semi-annual apparel sale that was a huge success. The final numbers are still being tabulated. The next apparel sale is planned for spring semester. The Stead Snack Shack initiative continues to be a success with over $135 raised to date.

The health and wellness committee have brought new ideas to our class creating walking and running groups during lunch, as well as Yoga lunch classes. Many students also participate in Intermural sports. The two PA football teams did quite well this year. Basketball intermural season begins spring semester.

There have been many celebrations for the Duke PA program this semester. On October 8, 2012, faculty, staff, and students celebrated PA day with pioneers of the PA profession and were recognized for their trailblazing efforts. Dr. Harvey Estes gave a moving speech about his friend and founder of the PA profession, Dr. Eugene Stead. Many inspirational stories were shared at the event. Duke Alumni Ronald L. Peterson, PA-C (’69), James M. Bartow, BS, PA-C (’71), and Jan Victoria Scott, MHS, PA-C (’81) were inducted into the Hall of Fame. First year students celebrated with six classmates awarded prestigious scholarships. Four received the National Health Service Corps Scholarship and two received the Air Force Scholarship.

Five Duke students attended the Student Leadership Retreat of the NCAPA on October 20, 2012. Each enjoyed sharing the experience with other PA students and leaders in the state and nation. Classmates were receptive and enjoyed learning about the retreat.
Students celebrated “Pretty in Pink Day” on October 23, 2012, by wearing pink and bringing pink candies, casseroles, desserts, and other potluck treats to support breast cancer awareness.

A Hispanic Heritage Celebration was held of November 8, 2012 with sampling of cultural dishes with music and dance lessons to broaden cultural diversity appreciation.

On November 29, 2012, students wore blue on “Diabetes Awareness Day” and had a diabetes friendly potluck along with recipes to share with future patients.

Students and faculty celebrated a successful semester with a festive end of year holiday dinner.

Respectfully submitted,

Christi Blake
North Carolina Academy of Physician Assistants  
East Carolina Student Representative Report  
January 26, 2013

Faculty Notes:

ECU Department of Physician Assistant Studies gladly welcomes new faculty member Natalie Smith MS, PA-C. We have completed the first round of interviews for the class of 2015 and look forward to meeting new candidates.

Class Notes:

2012
The Class of 2012 graduated December 15th in an evening white coat ceremony at Rocks Springs Center in Greenville. They spent the month of December studying for the PANCE and soon will each be embarking on their journey as certified PAs.

2013
Around the same time the Class of 2013 completed their didactic year and began rotations after the first of the year. Some were able to pack up and move to Raleigh and Wilmington, while most will complete their clinical year in Greenville. This is the first year clinical year students will have the opportunity to do two "elective" rotations, in addition to the required eight. One student quotes, "I feel very fortunate to have the chance to choose electives that provide me exposure to more specialty areas of medicine. Mostly, I'm looking forward to the very concentrated work and meticulous attention to detail these environments require."

2014
After a restful winter break and with our first semester of PA School now behind us, we all are looking forward to our new classes (Clinical Pharmacology, History and Physical II, Clinical Medicine I, Diagnostic Methods). The first semester of PA School went well, and everyone has hopefully adjusted to the workload. Victoria Bennis was nominated for the Student Academy Paragon Award – we are very proud of her! Additionally, in our first semester, each student participated in a service-learning project that centered on a local Greenville facility. Some students worked at nursing homes, others at rehabilitation or tutoring centers. In January, some of our students will be hosting a chili dinner at the site they worked at, the Hope Lodge (a home-away-from-home for patients receiving chemotherapy). We are working hard to fundraise so that our class can travel to the AAPA National Conference in Washington DC with as little debt incurred as possible. Our class has been helping interview the upcoming class of 2015 and have met some very promising candidates. We look forward to meeting more soon!
North Carolina Academy of Physician Assistants
Wake Forest University Student Representative Report
January 26, 2013

Members: MJ Leonardi, Julie Gupton, SAAAPA Representatives

Activity Report:

- **Faculty**
  - Dr. Tanya Gregory, PhD joined the faculty at Wake Forest in December. She will be assuming the course directorship for the Masters Project. Dr. Gregory brings with her 23 years experience in medical publishing, and is currently the editorial director for six medical journals, including the Journal of the American Academy of Physician Assistants.

- **First Year Students Class of 2014**
  - The first year students have completed three of the five units of study during the first year, and are now beginning the fourth unit on neurological and musculoskeletal systems.

- **Second Year Students Class of 2013**
  - The second year students are starting their 8th rotation out of 11 total. They and are enjoying the new challenges that continue to arise in the clinical year. Required rotations include internal medicine inpatient and outpatient, emergency medicine, ob/gyn, family medicine, pediatrics, surgery, and psychiatry. Each student also has 3 elective rotations.

- **Student Activities**
  - On October 20th, fourteen students from Wake Forest participated in the NCAPA Student Leadership retreat.
  - On October 31st, KAS hosted a blood drive and collected 50+ units of blood.
  - KAS Social chairs, Sallie Gurganus and Anna Greulich, continue to plan lots of activities for the students, including the Holiday party on November 30th and tailgating on November 10th. They are currently planning a ski trip in January.
  - On December 6th, KAS delivered stuffed bears to the children at Brenner Children’s Hospital.
  - On January 23rd, KAS is hosting a pancake breakfast.
  - The Challenge Bowl team has been practicing hard and looks forward to a fun competition at the national conference in May.
  - First and second year PA students also continue to volunteer with the DEAC clinic, a student run clinic that delivers equal access to healthcare to serve the Winston-Salem community.

Respectfully submitted,

MJ Leonardi
After a pleasant winter break, the class of 2014 is back in session at Wingate University.

Prior to our finishing the first semester, we wrapped up the year with two events. First, our class hosted a blood drive with the American Red Cross on November 8th, 2012. Students walked the campus passing out fliers, emailed undergraduate clubs, and shared the information with Pharmacy students to spread awareness. Students from the class of 2014 volunteered their time to set up, staff and donate during the event. The drive received 53 units of blood that will benefit 159 local patients! Secondly to finish off 2012, our own Hannah Hefner put together a Christmas Festival on November 17th, 2012 to raise money for our program. Classmates and Hannah went around the community signing up local vendors for booths to sell crafts, artwork, and food. Our class also set up a booth to spread the word about Wingate PA. Our class was able to raise $600 to benefit our program!

Bless Back worldwide, a non-profit organization, gave us a presentation about participating in local and foreign medical care. Although the class of 2013 has priority on abroad trips, it has spurred many in our class to get involved. Specifically, we had the opportunity to attend a free clinic in Charlotte and shadow providers to get a better picture of clinical practice in a non-traditional clinic setting. Several from the 2013 class will be attending Bless Back’s medical trip in July to Nicaragua.

Interviewing for the Class of 2015 has been underway, and the applicants have been numerous. Current students have been able to pair up with applicants to answer questions and tell them about life as a first year PA student. We have had people from all over North Carolina to as far as Wisconsin and Michigan.

Respectfully submitted,

Andrew Sewalish
Activity Report

Student Activities:

- PAS-1 PLANNING ADOPT-A-HIGHWAY DAY
- INTERPROFESSIONAL SEMINAR ON PAS IN PUBLIC HEALTH HELD WITH THE MASTER OF SCIENCE OF PUBLIC HEALTH STUDENTS.
- CLASS PRESIDENT ANDREW NIDA WAS ON A STUDENT PANEL AT THE COLLEGE OF PHARMACY AND HEALTH SCIENCE DEAN’S ADVISORY BOARD.
- MOLLY CALABRIA, CLASS REPRESENTATIVE TO THE NCAPA ATTENDED THE BOD MEETING IN NOVEMBER

Faculty Activities:

- FACULTY PREPARE FOR THE MOVE TO THE NEW MEDICAL SCHOOL EARLY SPRING

Departmental Activities:

- THE PA PROGRAM, THE MASTER OF SCIENCE IN PUBLIC HEALTH PROGRAM AND LOCAL DENTAL HEALTH PROFESSIONAL WILL BE HOSTING "GIVE HARNETT KIDS A SMILE" ON 2/2/13. THIS IS AN INTERPROFESSIONAL EVENT BETWEEN THE THREE GROUPS AND WILL BE HELD AT THE HARNETT COUNTY HEALTH DEPARTMENT.

Respectfully submitted,

Thomas Colletti
Chair & Director
Preclinical Year Update

- 84 students
  - Back from winter break January 7th.
  - Preparing for travel to PA Annual Conference in Washington, DC.
  - Preparing Challenge Bowl team.
  - Preparing for April 4th grade hygiene project at Burton Elementary School.
  - Students preparing for interviews for the Underserved Community Scholars program (HRSA scholarship program for students with strong primary care interests; scholars undertake 6 months of clinical rotations in an underserved community).

Clinical Year Update

- 78 students
  - One-half of rotations completed.
  - Attending “callback” session on Friday, March 1.
  - 10 students completing Global Health electives in Tanzania, Ecuador, Sri Lanka, or Bolivia.
  - Six Underserved Community Scholars have been placed in underserved community settings throughout North Carolina.

Admissions Update

- 1400 CASPA applications.
- Class of 86 incoming students to be selected.
- Next PA open houses scheduled for March and April (pa.mc.duke.edu)

Faculty Update

- Karen Hills, Program Director, is serving as President Elect of the PA Education Association.
- Peggy Robinson and Nick Hudak were recognized with the Master Teacher award and New Faculty award, respectively, at the PAEA Educational Forum in November in Seattle, Washington.

Other

- The Duke PA Program has been funded for a HRSA grant for a Clinical Education Development Fellow. Melvania Briggs is serving as the first fellow.

Respectfully Submitted,

Karen J. Hill, MS, PA-C
North Carolina Academy of Physician Assistants
Communications & Marketing Committee Report
January 26, 2013

Members: Lisa Shock (Chair), Ijeoma Perkins, Wanda Hancock, Brenda Scronce
Staff: Lee Busselman

Objectives of the CMC

1. Increase public understanding of PAs as health care professionals who work as part of a team with physicians and other health care providers to deliver high-quality, patient-centered care.

2. Monitor the NCAPA web site to ensure that its visual presentation and functionalities are consistent with NCAPA standards and goals, and that the site accurately represents the NCAPA to the general public as well as members and students.

3. Collaborate with NCAPA regional chapters to promote patient care and prevention messages across the profession and throughout the health care community.

4. Boost recognition of how PAs are uniquely poised to draw upon their medical generalist education to an emphasis on prevention into all specialties and practice environments.

5. Increase health care providers’ awareness of PAs as medical professionals who are key to a coordinated approach to health care.

6. Position NCAPA as an organization that is committed to workforce development strategies that help PAs meet the needs of a growing and diverse patient population and reduce health care disparities within the State of North Carolina.

7. Enhance recognition of PAs as equal members of the healthcare delivery team.

The CMC will be having a Conference Call in January to review these objectives and create strategy for 2013. This is being scheduled.

Web Site Development:
UPDATE:

NCAPA’s revamped website is functioning well, with members making good use of the site’s capabilities for online membership renewal, conference registration, and job listings. The revamped site is compatible with Google Analytics, so for the first time we are able to track the usage of the site.
During November 2012 the site had 1547 unique visitors; during December 2012 it had 2019 unique visitors.

**BRANDING of NCAPA in the State**

PR opportunities – looking for ways to spread the message of the NCAPA with non-paid public relations. This may also be an opportunity to partner with other strategic organizations.

This is also a planned topic for 2013.

Respectfully submitted,

Lisa Shock, MHS, PA-C
Chair
North Carolina Academy of Physician Assistants  
Conference Planning Committee Report  
January 26, 2013

Committee Members: Paul Hendrix (Chair), Bill Vaassen, Bud Shelton, Roger Page, Ray Brown, Marc Katz, Josh Smith, and staff members Mike Borden, Erin McClure, Lee Busselman, and Carin Head.

Since the last BOD Meeting, committee members have been working on our 2013 Conferences. Communication has been by mail, fax, telephone, and e-mail.

Plans are going smoothly for the Twenty-seventh Annual NCAPA Winter Conference and Recertification Exam Review which has been scheduled for Feb 25 - Mar 01, 2013. The Sheraton Imperial Hotel and Towers, in Research Triangle Park, North Carolina, will again be our Conference Headquarters. Registrations received as of 1-14-13 are as follows: **Conference - 172, Computerized Practice Exam - 43, EKG Workshop - 29, Radiology Workshop - 18, BLS -2.**

Corporate sponsors will again be recognized, at our 2013 Conferences, based on the level of support:

All award categories will receive acknowledgement in printed conference materials, on our web page, by announcement to conference participants, and by a special designation at their exhibit booths. All exhibitors will be pre-assigned to a booth (there will be one exhibit level and one fee).

**RECERTIFICATION WORKSHOPS**

In addition to our traditional Continuing Medical Education Program, we are planning lectures and workshops specifically designed to prepare PA's for the six year cyclic Recertification Examination given by the National Commission on Certification of Physician Assistants (NCCPA). Recertification Workshops offered will include an **EKG Review Session** (designed for the clinician who may not routinely interpret EKG's. It will include basic interpretive methods as well as components of the normal EKG contrasted with the abnormal; practice 12-lead EKG's, rhythm strips, and test question examples will be provided.), **Radiology Workshop** (review of common radiologic studies needed in emergency and primary care and interpretation of chest x-rays), and **BCLS Workshop** (overview of resuscitation methods and cardiac risk factors including a pre and post test and practice of CPR skills on mannequins. Certification will be awarded upon successful completion).

**COMPUTERIZED PRACTICE EXAM**

NCAPA, in partnership with Prometric (NCCPA Testing Center), will again host a Computerized Practice Exam. Bonnie Dadig, PA-C, has been asked to write all new test questions for the practice exam for this year. Conference participants will have the opportunity to take a practice exam in the same format as the genuine Physician Assistant National Recertification Exam (PANRE). Participants will go through a brief tutorial then advance through the exam just as they will when they sit for the actual PANRE. The screen looks the same...the functions are the same... NCAPA is proud to be the only organization in the country to be able to offer such a close simulation of the PANRE. Again this year, a money back guarantee will be offered to anyone who attends the conference and doesn't pass their recertification exam!
Based on feedback from last year’s attendees, the Professional Development Review Panel (PDRP) plans to again have our winter conference agenda mirror the content of the PANRE exam blueprint. Various organ system topics have been scheduled in blocks to keep them together. All of the speakers have agreed to turn in their presentations well in advance so the PDRP will have time to review for quality and content prior to the conference. The PDRP has given the speakers a specific list of topics to cover for the organ system they are speaking on, along with the learning objectives. In addition, Bonnie Dadig, PhD, PA-C has agreed to revise the computerized practice exam test questions.

An Announcement for our 37th Annual Summer Conference is attached. If you have not done so already, make your reservations now to ensure your choice of rooms.

Respectfully submitted,

Paul C. Hendrix, MHS, PA-C
2013 Summer Conference

Make your plans now to attend our Annual Summer Conference which is scheduled for August 18-23, 2013. Serving as our Conference Headquarters, The Kingston Plantation, a Hilton and Embassy Suites Resort, is the largest oceanfront resort and convention center on the Mid-Atlantic coast. When you enter the resort, you know you have arrived in a special place. The resort is “close to everything, but away from it all.”

The Conference Program, featuring 39 + Hours of Category I CME, will conclude in the early afternoon each day to allow you and your family plenty of time to enjoy Myrtle Beach. Conference highlights will include a 5K Fun Run on the beach, 5K Endowment Run, a Sand Sculpturing Contest, and Pier Fishing, Horseshoe, Volleyball, & Golf Tournaments.

KINGSTON AMMENITIES - The pace is unhurried, a feeling enhanced by 145 acres of park-like gardens, woods, and lakes. The ocean and half-mile secluded beach are waiting to delight you. The 50,000-square foot oceanfront waterpark & lazy river water complex, called Splash! is the heart and soul of the resort’s recreation activities. Rounding out the water park attractions are two large swimming pools, two kiddie pools, and three Jacuzzis. An adjacent area offers a lighted volleyball court, a PGA-approved putting green, and live pool-side entertainment five days a week.

The Sports and Health Club offers state-of-the-art fitness equipment, weight room, racquetball courts, sauna, and much more. Yoga, Pilates, step classes, water aerobics, and aerobics on the beach are available daily. Massage therapists are available at the club or in your room. The Kingston Plantation boasts its own championship golf course. Created by leading designer Rees Jones, this par-72 course has been praised by Tournament players, Golf Magazine, and Golf Digest.

WHAT ABOUT THE CHILDREN? - The Kids Club offers complimentary activities for kids 5 and older from 10:00 am - 3:00 pm each day. Activities include arts and crafts, beach bag painting, beaded name jewelry, big daddy splash contest, fitness walk, golf visor painting, crab racing, penny dive, pool relays, sand dollar painting, sea shell boxes, shirts to dye for, splashtastic pool games, water balloon toss, and much more. Call (843) 449-0006 ext. 3700 for additional information.

KINGSTON LODGING - Over 1,300 accommodations are available. All feature at least two TVs, coffee makers, microwave ovens, irons & ironing boards, room service, and shuttle service throughout the resort. Most accommodations include full kitchens, washers/dryers, outdoor pools, and private entries. Internet access is available with laptop computers in all guest suites, hallways, hotel lobbies, public areas, and pool areas. Best of all, our general sessions will be broadcast via closed circuit to all resort accommodations.

Reduced rates are available for three days before and after the Conference. For special rates, be sure to identify yourself with the NC Academy of Physician Assistants. A variety of room options are available from a one-bedroom lodge for $94 to a two-bedroom oceanfront condo for $268.

For more details about accommodations or to make your reservations, call 1-800-876-0010 or visit: http://embassysuites.hilton.com/en/es/groups/personalized/M/myreses_nap/index.jhtml - enter Group Code: NPH

MYRTLE BEACH ATTRACTIONS - Myrtle Beach is home to over 1,000 restaurants, 100 golf courses, and many other attractions. After the sun goes down, glittering nightlife beckons along the
Grand Strand. Mega-complexes like Broadway at the Beach and Barefoot Landing feature a mind-boggling array of specialty shops, restaurants, and nightclubs. For resort guests who prefer more sedate attractions, we recommend Brookgreen Gardens or Hobcaw Barony, a 17,000-acre nature preserve. Additional attractions include:

- Alabama Theater
- Barefoot Landing
- Broadway at Beach
- Brookgreen Gardens
- Butterfly Pavilion
- The Carolina Opry
- Deep Sea Fishing
- Dixie Stampede
- Family Kingdom Park
- Over 100 Golf Courses
- Hard Rock Café
- Ice Castle Theater
- Imax Discovery Theater
- Legends in Concert
- Medieval Times
- Myrtle Waves Water Park
- NASCAR Speedpark
- Planet Hollywood
- Ripley’s “Believe It or Not”
- Ripley’s Aquarium
- Spirit of the Dance

GOLF TOURNAMENT - Myrtlewood is only 10 minutes away from our conference facility and offers beautiful and challenging play. We will again be offering prizes for the 1st, 2nd and 3rd place teams as well as prizes for longest drive and closest to the pin. All proceeds go to the NCAPA Endowment and the education of aspiring PAs.

SUTURING WORKSHOP - This course in basic suturing and wound care management begins with a 30-minute lecture covering the steps involved in good wound care. Topics included are wound evaluation, skin preparation, wound irrigation, and achieving painless anesthesia. A two-hour hands-on practicum using pig's feet follows a brief question and answer period. A low student-to-instructor ratio ensures that every participant gets instruction in instrument handling and specific suturing techniques. Emphasis is placed on learning how to control skin edges and suture tension. All materials are provided. The only requirement for participation is a willingness to learn. After completing the Workshop, participants will know how to manage wounds and have beginning-level skills in suturing.

PRACTICE RECERTIFICATION EXAM - In cooperation with Prometric Testing Centers, official proctor of PANRE, participants will now be able to take a practice recertification exam at a computer terminal. This workshop will be offered in time slots concurrent with the general sessions. Participants can choose a timeslot at the conference, or elect to take the exam from home.

ADJUNCT SYMPOSIA – Thirty two (32) additional hours of CME will be applied for to add to the agenda again this year including workshops for BLS, ACLS, & PALS and a half day of dermatology.

Please visit our web site www.ncapa.org for additional information. If you have questions, please contact NCAPA at 1-800-352-2271 or conference@ncapa.org.

See you at the Beach!!!

Paul C. Hendrix, MHS, PA-C
Conference Chairman
## CONFERENCE PLANNING
### 2012 EXPENSES

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<td>C-03</td>
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<td>D-04</td>
<td>AV</td>
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<td>E-05</td>
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<td>POSTAGE</td>
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<td>H-08</td>
<td>REFUNDS/RETURNED CHECKS</td>
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<td>SPEAKER/MODERATOR EXPENSES</td>
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<td>K-11</td>
<td>GRATUITIES (HOTEL STAFF)</td>
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<td>L-14</td>
<td>TRAVEL</td>
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<td>M-15</td>
<td>LODGING</td>
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<td>N-16</td>
<td>MEALS</td>
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<td>MISC (M.LISTS/CME/ADS/PANRE)</td>
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## 2012 REVENUE

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<td>REGISTRATION/EXHIBIT FEES, GRANTS</td>
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<td>INTEREST</td>
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<td>853,209.59</td>
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AS OF 12-31-12
North Carolina Academy of Physician Assistants
Finance Committee Report
January 26, 2013

Committee Members:
Ryan Vann, Chair
Paul Hendrix
Marc Katz
Charlene Morris
Elmira Powell
Bill Vaassen
Mike Borden, NCAPA staff contact

1. Budget Proposal, FY 2013: In December 2012, the outgoing Board of Directors approved the committee’s budget proposal for FY 2013. If you need a copy of the approved budget to review, it is readily available: simply contact Ryan Vann, the Finance Committee chair, at ryancvann@gmail.com, or Mike Borden, the Academy’s Executive Director, at Mike.Borden@ncapa.org. The budget projects just over $1.07 million in revenue and a similar amount in expenses.

2. Unfunded Projects List: As part of our FY13 budget proposal, there were several items that were removed from individual committee requests in order to reduce projected expenses. Additionally, after these cuts were made, a 1% overall reduction in each committee’s budget was necessary to allow projected expenses to equal projected revenue. As such, at the Board’s direction, we have once again created an Unfunded Projects List (see Appendix A). These projects may be funded at some point this year if excess monies are available from our Schwab reserve fund. Please remember that it is the Board’s responsibility to prioritize and fund these projects. The Finance Committee will help the Board know how much, if any, funding is available for this purpose, but we will not be able to take a role in determining the “worthiness” of the projects on the unfunded list.

3. Quarterly Review of Schwab Account: This is performed at the end of each quarter and reserve funds in excess of $1.15 million are available for use by the Board for the aforementioned Unfunded Projects List. In the absence of a decision to fund any of these projects, excess monies are applied to the Stead Center construction loan principal. At the end of the 4th quarter in 2012, there were excess funds totaling $35,669.01. It is our suggestion that these funds not be disbursed from the reserve account until the committee is able to review the Academy’s year-end financial statement.

4. FY 2012 Financial Statement Review: At the writing of this report, we have not yet received the end-of-year financial statement. We may be able to accomplish this before the Board meeting in January. If such a review is possible before the meeting, we will present a verbal report at that time.
5. **Monthly Financial Statements**: Over the past year, under the leadership of 2012 committee chair Bill Vaassen, the committee has worked quite hard to make the financial statements more visual and user-friendly so that they may be utilized beyond the work of the Finance Committee. As such, it is one of our goals this year to keep committees more up-to-date regarding the status of their individual budget. As we begin this process, please direct any positive or negative feedback to Ryan Vann.

6. **Quarterly Review of Banking/Checking Accounts**: As directed by the BOD in November 2010, the Treasurer, Chief Executive, and Finance Committee chair review the Academy’s banking/checking accounts each quarter to ensure that funds in excess of $250,000 are moved into our CDARS accounts. This helps to ensure that our accounts will be fully FDIC insured in the event of bank failure/financial catastrophe. Our account balances have not recently required such fund reallocation. Mike Borden will continue to monitor our accounts on a regular basis and will let us know if our balance approaches/exceeds $250,000.

Respectfully Submitted,

Ryan Vann, MHS, PA-C
Committee Chair
Committee Members:
Ryan Vann, Chair  Paul Hendrix, Marc Katz, Charlene Morris, Elmira Powell, Bill Vaassen, Mike Borden, NCAPA staff contact

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Projected Cost</th>
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</thead>
<tbody>
<tr>
<td>New Server for Central Office/Stead Center</td>
<td>$7,300</td>
</tr>
<tr>
<td>1% Across-the-Board Cut</td>
<td>$10,813</td>
</tr>
<tr>
<td>Central Office – Add One Part Time Staff</td>
<td>$15,000</td>
</tr>
<tr>
<td>Government Affairs – Legislative Reception</td>
<td>$5,000</td>
</tr>
<tr>
<td>Health – Kober Treatment Fund Donation</td>
<td>$1,300</td>
</tr>
<tr>
<td>Membership – PA Week Gift for Members</td>
<td>$8,125</td>
</tr>
<tr>
<td>NC Medical Journal (requested by Sue Reich)</td>
<td>$7,000</td>
</tr>
<tr>
<td>Donate $500 to Each of Four “Named Funds” in Endowment (requested by Don Metzger)</td>
<td>$2,000</td>
</tr>
<tr>
<td>NCAPA History Preservation Project (proposed by Reg Carter)</td>
<td>$22,850</td>
</tr>
<tr>
<td>Tabletop Display (requested by Health Committee)</td>
<td>$300</td>
</tr>
<tr>
<td>Payments Towards the Principal Still Outstanding on the Stead Center Construction Loan</td>
<td>Any amount less than the loan principal</td>
</tr>
</tbody>
</table>

*Any other unfunded projects may be added to this list at the direction of the Board.

*Monies in the reserve fund in excess of $1.15 million (reviewed at the end of each quarter) may be used to fund projects from the list. This requires specific action on the part of the Board.

*It is a Board responsibility to prioritize the list.

*Even if excess reserve monies are available, the Board has the right to refuse funding to any of the above projects.

*The Finance Committee will maintain and update the Unfunded Projects list and provide updates with each Board report.
North Carolina Academy of Physician Assistants
Government Affairs Committee Report
January 26, 2013

Members: Marc Katz, Chair, Lisa Shock, Jeff Katz, Elmira Powell, Don Metzger, Ryan Vann, Audrey Tuttle, Kathy Howard, Christian Schulz, Sola Ogunniyi, Detra Chambers, Brock Phillips, Rob Bednar, Linda Sekhon, Tonya Darrow, Christopher Deans (student member) Molly Calabria (student member)

North Carolina Medical Board
See attached report

Legislative Update
The committee is meeting January 12, 2013 to set up a legislative agenda. Formal report will be presented at Board meeting

North Carolina Division of Medical Assistance
This from the December Medicaid Bulletin:

Prescribers not Enrolled in Medicaid
The Affordable Care Act established a new rule that prohibits Medicaid programs from paying for prescriptions written by prescribers who are not enrolled in the Medicaid program. On January 1, 2013, pharmacy providers will begin to receive a message at point-of-sale for prescriptions written by prescribers not enrolled in the Medicaid program. This message will notify pharmacy providers that pharmacy claims written by non-enrolled prescribers will begin denying on April 1, 2013.

The North Carolina Medical Society drafted a letter to Iain Stauffer, an attorney at the Department of Justice regarding DMA’s actions. We are awaiting a response

Strategic Goals
- GA dedicated section of Pulse
  - Will be discussed at our meeting on 1/12/13.
- Grassroots campaign through an online legislative action center
  - Capital Wiz for North Carolina now up and running. Has been used for national hospice legislation
- Advocate to Medical Board on behalf of PAs
  - Ongoing. Members of the committee and staff attend each Medical Board meeting
- Advocate for PA regulatory and legislative issues
  - Ongoing
- Promote the PAEC
  - Will be discussed at meeting 1/12/13

Respectfully Submitted,

Marc S. Katz, PA-C
North Carolina Medical Board Meeting  
Wednesday November 14, 2012

Allied Health Committee
Marcus Jimison discussed changes to PA Rule 21 NCAC 32S.0209 Non Applicability. The following amendment was approved for Board consideration:

"This Subchapter does not apply to: Nothing in this Subchapter shall be construed to require licensure for:
(1) a student enrolled in a Physician Assistant Educational Program accredited by the Commission on Accreditation of Allied Health Education Programs or its successor organizations;
(2) a physician assistant employed by the federal government while performing duties incident to that employment; or
(3) an agent or employee of a physician who performs delegated tasks in the office of a physician but who is not rendering services as a physician assistant and identifying him/herself as a physician assistant.

Midwifery Committee bylaws - The Committee discussed proposed bylaw changes for consideration at the Midwifery Committee meeting. 
*Changes to the Terms of Office* - the four current members would have terms of 3 years (two members) and 5 years (two members). Once their terms expired, they would not be eligible to be re-elected. Incoming members would be eligible to serve two consecutive 3 year terms.
*Chair Eligibility* - The Committee also discussed setting new criteria for Midwifery Committee chair eligibility - striking language limiting the chair to a midwife or obstetrician so all committee members would be eligible to serve.

Joint Subcommittee
Discussion of report on NP disciplinary actions. Five cases heard since last meeting, two of which were seeking reinstatement. One NP had her consent order lifted. The Board of Nursing bylaws were amended to require NPs to take the Nurse refresher course after two years out of practice, rather than five.

Policy Committee
OLD BUSINESS

*Position Statement Review* - Referral Fees and Payment for Certain Solicitations Prohibited
Questions were raised about the requirement that the licensee be responsible for the purchase price in the event the advertising company will not provide a refund. The Committee voted to table further discussion until the January meeting. In the meantime some additional research will be conducted to gain more understanding of advertising voucher reimbursement.

NEW BUSINESS
*Position Statement Review* - Advance Directives and Patient Autonomy
*Position Statement Review* - End-of-Life Responsibilities and Palliative Care
The Committee offered formatting and typographical errors for staff to correct for consideration at the January meeting.
North Carolina Academy of Physician Assistants
Health Committee Report
January 26, 2013

Health Committee Mission:
To ensure the continued health and effectiveness of highly trained, competent physician assistants for the benefit of the public's health and safety.

Members: Amy Boucherle, Chair
L. Gail Curtis, Daniel Mattingly, Oswald Ganley, Charles Kober, Alan Watt, Corey Richardson

Activity Report:
1. The committee held its annual retreat on November 2-4.
2. The committee demonstrated 100% participation in supporting the Kober Treatment Grants. We invite the Board of Directors to also contribute to the grants to show support to PAs seeking treatment for addiction illness.
3. The committee is working to create a tabletop display for HC for conferences to promote 12-step meetings, NCPHP, and committee membership.
4. The health committee will facilitate 12-step meetings during the winter conference. Lunch will be provided.
5. Nine PAs were monitored through NCPHP during the last quarter.
   a. There are a number of PAs in need of PA monitors.
   b. Anyone interested in serving as a monitor is invited to contact Amy Boucherle. Monitors are needed for the following locations: Asheville, High Point, Morganton, Wilmington, Albemarle, Lumberton, Charlotte, Greenville, Raleigh, Fayetteville, Matthews, and Clemmons.
6. The Health Committee enthusiastically supports NCAPA’s emphasis on the Lazarus Project and will look for areas for collaboration.
7. The committee is evaluating resources for inclusion on a health committee blog linked to the NCAPA website.
8. L. Gail Curtis continues to serve as liaison to NCPHP and remains a voting member of the NCPHP board. Daniel Mattingly is serving as the PA consultant for NCPHP.

Committee Goals:
1. Generate publicity for the health committee and NCPHP through the Pulse and a table-top display to address PA health, wellness, and impairment issues.
2. Recruit monitors to serve PAs in areas identified above. Address training needs.
3. Identify PAs who can benefit from Kober Treatment Grants and allocate funds as appropriate.
4. Maintain strong collaboration with NCPHP. Facilitate impaired PA access to and assistance with treatment through NCPHP.
5. Continue to raise funds for Kober Treatment Grants through a prominent presence on the NCAPA and endowment's website.
6. Develop, evaluate, and implement innovative initiatives to protect PA health and wellness.
7. Coordinate with NCAPA to present information regarding resources available through the health committee and NCPHP to graduating PA classes.
8. Recruit committee members and NCPHP monitors.
9. Recruit student members.

Action Items:
1. Request BOD approval for creation of a Health Committee Blog linked to the website.

Respectfully submitted,

Amy K. Boucherle, MS, MMS, PA-C
North Carolina Academy of Physician Assistants
Internal Audit Committee Report
January 26, 2013

Members: Chair Audrey Tuttle; Lisa Shock, Wayne VonSeggen

Unfinished Business:

1. Continue to follow Policy Development for: (recommended in the Audit for 2012)
   a. Disaster Recovery Plan
   b. Unclaimed Property

2. A Review is planned for 2013 with Stancil and Company. Will plan to follow up when the results are available to review.

3. The Committee has been given on-line read-only access to the Paragon bank accounts for purposes of monthly reviews of electronic checks to verify payee and endorsement of checks. The monthly financial statements are being reviewed as they are available.

Respectfully Submitted,

Audrey Tuttle, PA-C
Chair
North Carolina Academy of Physician Assistants
Membership Committee Report
January 26, 2013

Members: Wanda Hancock, Chair, Stacy Lee, Nathalie Wood, Lisa Shock, Julie Daniel Yount, Rick Ulstad.

Activity Report:
The membership committee reviewed the goals for 2013 as follows:
- Review and solidify member benefits as identified in the member survey.
- Maximize NCAPA’s strategies for recruiting, renewing, and retaining professionals and students.
- Reach out to members to provide resources and mentorship to those desiring a more active role.
- Facilitate the blending of the Regional Chapters Committee with the Membership Committee.
- Provide more communication and personal contact with membership.
- Establish criteria and selection process for Outstanding PA Award.

Progress Report on Work Plan Assignments
- Initial criteria for Outstanding PA Award has been drafted and circulated for review.
- An application for Hardship consideration has been reviewed.
- Member Benefits survey was developed and distributed. The results will be reviewed and evaluated for possible changes.

Respectfully submitted,
Wanda C. Hancock, PA-C
### NCAPA Membership

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<td>478</td>
<td>357</td>
<td>370</td>
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<td>9</td>
<td>All Member Types, SUBTOTAL (sum lines 3, 7, 8)</td>
<td>1230</td>
<td>1253</td>
<td>989</td>
<td>1152</td>
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<td>10</td>
<td>Carry-over conference memberships, Affiliate</td>
<td>n/a</td>
<td>235</td>
<td>523</td>
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<td>11</td>
<td>GRAND TOTAL (sum lines 1, 2, 4, 5, 7, 8, 10)</td>
<td>1230</td>
<td>1579</td>
<td>2005</td>
<td>1494</td>
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### Included in the totals above

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<tbody>
<tr>
<td>NCAPA/NCMS joint members</td>
<td>99</td>
<td>109</td>
<td>88</td>
<td>81</td>
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<td>New Graduate Discount</td>
<td>27</td>
<td>34</td>
<td>5</td>
<td>27</td>
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<tr>
<td>Two-Year $250 Memberships</td>
<td>53</td>
<td>56</td>
<td>48</td>
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<tr>
<td>Three-Year $350 Memberships</td>
<td>24</td>
<td>56</td>
<td>n/a</td>
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### Non-Renews

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<th>Year As of</th>
<th>2013 1/14/2013</th>
<th>2012 1/13/2012</th>
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<tr>
<td>Fellow/Associates</td>
<td>814</td>
<td>613</td>
</tr>
<tr>
<td>Affiliates</td>
<td>480</td>
<td>479</td>
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<tr>
<td>New Grads</td>
<td>199</td>
<td>179</td>
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<tr>
<td>Total Non-Renewed</td>
<td>1493</td>
<td>1271</td>
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### Physician Assistants Licensed to Practice in NC

<table>
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<tbody>
<tr>
<td>Includes only NC, SC, TN, VA addresses</td>
<td>6559</td>
<td>5400</td>
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</table>
North Carolina Academy of Physician Assistants
Nominating Committee Report
January 26, 2013

Committee Members:
Billy Collins
John Crawley
Sandy Pierce
Samantha Rogers
Ryan Vann

The Nominating Committee has not yet met in 2013. We do, however, plan to begin our work for 2013 shortly after the January BOD meeting. At that time, we will also select a chairperson.

The following offices will be on the ballot this year, with terms scheduled to begin on January 1, 2014:

- President-Elect
- Treasurer
- Director-at-Large – 3 seats
- Nominating Committee At-Large

If you would like to nominate someone for one of the above offices, you must do so in writing by the close of business on May 10, 2013. This will allow the committee to have a slate of endorsed candidates by June 1, 2013 as required by policy. Self-declarations are accepted until August 1, 2013.

Respectfully Submitted,

Ryan Vann, PA-C
Committee Member
North Carolina Academy of Physician Assistants
Policy & Procedures Committee Report
January 26, 2013

Committee Members:
Chelle Jeffery
Carolyn Pugh
Sue Reich
John Sallstrom
Audrey Tuttle
Jeffrey Katz

The committee has no action items to be presented at this Board meeting.

DISCUSSION FOR BOARD MEETING:
As one of the goals for the committee for this year is to review the entire Policy and Procedure Manual and make sure all this is included is up to date, I ask the Board if it would be reasonable to task each committee to review their section of the manual for accuracy as well as anything else that should be included (or excluded)? This could then be sent back to my committee to finesse any language changes if needed.

Respectfully submitted,

Jeffrey Katz, PA-C
Chair
North Carolina Academy of Physician Assistants
Regional Chapter Committee Report

Smokey Mountain Association of Physician Assistants (SMAPA)

Executive Committee Members:
President:  John Wood PA-C
Vice President:  Sandy Pierce PA-C
Treasurer: Kelly Wood PA-C
Secretary:  Julia Hicks PA-C

Activity Report: SMAPA continues to meet approximately once or twice a month for category I and II CME dinner meetings. We average approximately 20-25 members at each event. Over the last 4 months we have had two Category I dinners. One was on interpreting chest and abdominal x-rays and one on Palliative Care.

SMAPA currently has 69 active members. We continue to provide a great opportunity to get to know our area colleagues, network, and earn CME.

We currently are doing a joint meeting this month with the local NP chapter on Diabetes. We also are planning a category 1 CME dinner on interpreting EKGS this winter.

Goals for 2013

1. Have at least 4 Category1 CME events for our members
2. Increase our membership by 15%

Respectfully submitted

John Wood PA-C
Mission Statement: To represent and voice the concerns of the PA student community while supporting efforts in achieving academic success

Members:
Samantha Rogers, PA-C, Chair
Tiffany Hiatt, PA-C
Billy Collins, PA-C
Sandra Keavey, PA-C
Carolyn Pugh, PA-C
Jessica Grice, PA-C
Ali Hoffman, PA-C
Molly Calabria, PA-S (Campbell)
Christi Blake, PA-S (Duke)
Crews Edens, PA-S (East Carolina)
Cassandra Montoyo, PA-S (Methodist)
Mary Jean Leonardi, PA-S (Wake Forest)
Andrew Sewalish, PA-S (Wingate)

Current Projects:
1. The SAC continues to work closely with Lee Brusselman to visit all of the PA programs for new student orientations. Samantha Rogers will be visiting the new students at Elon University January 17th to orient them to NCAPA and welcome them to their new PA program.
2. Visit all Physician Assistant programs in North Carolina this year.
3. Will work with NCAPA staff to select dates for the Student Challenge Bowl as well as the Student Leadership Retreat.

Respectfully submitted,

Samantha D. Rogers, MMS, PA-C
Chair
North Carolina Academy of Physician Assistants
Endowment Report
January 26, 2013

Endowment Trustees:
Elmira Powell, (President), Don Metzger (NCAPA Executive Committee appointee), Ryan Vann, Alisha DeTroye, Rob Holliday, Gail Marion, Suzanne Reich (treasurer), Brenda Scronce, (secretary), Jim Hill, and Robert Wooten.

There has been no activity since the last Board Meeting.

The next scheduled Endowment conference call is for Monday, February 11, 2013 at 9:00 p.m.

Respectfully submitted,

Elmira J. Powell, PA-C
North Carolina Academy of Physician Assistants
NCMB Review Panel Report
January 26, 2013

Members: N. C. Medical Society: Devdutta (“Dev”) G. Sangvai, MD (Review Panel Chair) , Paul R. Cunningham, MD, Michelle Jones, MD, John Reynolds, MD
Old North State Medical Society: Percy Jones, MD
N.C. Osteopathic Medical Association: Slade A. Suchecki, DO
N.C.A.P.A.: Marc Katz, PA-C (Review Panel Vice Chair)
N.C. Nurses Assoc Council of N.P.s: Dennis A. Taylor, DNP-C, MSN, ACNP-BC
Public Member serving on NCMB: Thelma Lennon

The Review Panel met by phone conference Wednesday January 9, 2013. There are three upcoming physician vacancies this November, all from incumbents who will have served 2 terms (cannot be reappointed). Deadline for applications will be July 1 with interviews occurring on the weekend of August 24. I am happy to report that I was again elected Vice Chair of the Review Panel.

Dr. Pascal Udekwu, a general surgeon from Raleigh, was selected by Governor Perdue to fill the vacated seat of Dr. Rao.

Respectfully Submitted,

Marc S. Katz, PA-C
North Carolina Academy of Physician Assistants
NC EMS Advisory Council Report
January 26, 2013

Compliance Report
- EMS Discipline Committee met 19 times which involved less than 1% of credential providers
  - 3 Summary suspensions
  - 1 Chemical dependency
- EM Today 2012 Conference
  - 831 attendees
    - Leland Fire & Rescue won this year’s paramedic competition
    - 9/28 to 10/2/13 will be the 40th Annual EM Today conference
- Working with community college system to develop new curriculum
- Education Taskforce may a strong recommendation for EMS Program Accreditation, which is an unfunded mandate but will affect future paramedics in their career mobility if they graduate from an unaccredited program

Injury
- Trauma Site visits recently including Moses Cone, Wake Forest Baptist, Duke University
  - Moses Cone is pending American College of Surgeon site visit report
- High Point Regional is scheduled for site visit on November 29
- New Hanover Regional Medical Center site visit scheduled for December 4 & 5
- WakeMed site visit scheduled for March 26, 2013
- Digital Innovations contracted for new trauma reporting software that meets ICD-10

Hospital Preparedness Report
- State medical Response System deployed to the Democratic National Convention in Charlotte
  - Covered 12 days with over 160 personnel
- UNC School of Public Health will be producing a draft followed by final report “Comprehensive Assessment of EMS and Trauma Systems for NC”

Agency Report
- OEMS appointed Mackenzie Cook to the position of EMS-C coordinator
- Draft Rules will be presented at February 2012 Advisory Council meeting
- Randy Kearns has been appointed CEO of EMS Performance Improvement Center
- A task force will be developed for rule revisions along with 3-6 statewide meetings to involve stakeholders. Mr. Bob Bailey will chair this task force
- Brent Myers, MD Medical Director of Wake County EMS has implemented a study protocol for their Advanced Practice Paramedics to respond to Assisted Living facilities to evaluate falls and need for transport
- Tripp Winslow, MD OEMS State Medical Director reviewed rapid sequence induction success rates for intubation
  - East region—85-90%
  - Central region—97% (higher in this region due to large number of critical care flight programs)
  - West region—90%
    - Agencies with low success rates will have site visits, direct feedback to local medical director and other interventions as necessary.
- New statewide protocols being approved with the intention of the protocols to be a living document allowing for more frequent updates based upon current medical literature

Next EMS Advisory Council Meeting Tuesday, February 12th, 2013 (11:00am) at Brown Building, Dorthea Dix Campus; Raleigh.

Respectfully Submitted,

Rob Bednar, MHS, PA-C, NREMT-P
North Carolina Academy of Physician Assistants
Task Force on Mission and Vision Report
January 26, 2013

Jeffrey Katz, Chair

Members: Amy Boucherle, Alisha DeTroye, Don Metzger, Joshua Smith, Ryan Vann

The proposed mission and vision statements were referred back to the Task Force for discussion. The group met via conference call on January 9, 2013. Proposed suggestions that were sent via e-mail were considered. The Task Force submits the following for approval by the Board:

Current NCAPA Mission Statement:
The North Carolina Academy of Physician Assistants promotes and represents the Physician Assistant profession in North Carolina through education, quality services and advocacy of optimal health care.

Proposed NCAPA Mission
NCAPA provides innovative solutions to empower our members to enhance their careers and advocate for optimal health care.

Current NCAPA Vision Statement:
We will be key leaders in the North Carolina health care arena, promoting access to care and advocating legislative and regulatory policy that assures the ability of physician assistants to care for their patients

Proposed NCAPA Vision
North Carolina PAs transforming health through equitable delivery of patient-centered, team-based care

Respectfully submitted,
Jeffrey Katz, PA-C, DFAAPA