



## Call for NCAPA Nominations

The North Carolina Academy of Physician Assistants has been the primary guardian of our profession at the local and state level and a key supporter at the national level. The PAs that comprise our leadership emerge from our general membership—YOU!

The Nominating Committee asks that you exercise your choice by nominating yourself or a colleague to a leadership position. All terms begin January 1, 2023. All officer candidates must have been a Fellow member in good standing of the NCAPA for the calendar year prior to election. Candidates for Director-at-Large and Nominating Committee member must have been a Fellow or Associate member of NCAPA for the calendar year prior to election. The following positions are open for nominees in 2022:

### **President-Elect**

This is a three-year commitment to serve on the Board of Directors: one year as President-Elect, one as President, and one as Immediate Past President. As President-Elect, you are responsible for the appointment of chairpersons of standing and ad hoc committees, subject to the approval of the Board, and preparing to serve as President. Responsibilities during your year as President include: presiding at all business meetings of the Academy and the Board of Directors, signing appropriate legal papers of the Academy, and serving as liaison to the NCAPA Central Office.

### **Vice President**

This is a two-year commitment to serve on the Board of Directors. The Vice-President, in the absence of the President and President-Elect, performs all the duties of the President and President-Elect, and such other duties as the Board of Directors may assign. The Vice President serves on the Executive Committee.

### **Secretary**

This is a two-year commitment to serve on the Board of Directors. The Secretary ensures that a record of

the minutes of all business meetings of the Executive Committee and of the Board of Directors are maintained and certifies the minutes with his/her signature. Duties also include ensuring the maintenance and retention of Academy records and minutes. The Secretary serves on the Executive Committee.

### **Director-At-Large (2)**

This is a two-year commitment to serve on the Board of Directors. A Director is a voting member of the Board of Directors. Business affairs of the Academy are managed by the BOD or committees established by the Board and corporate powers are exercised by and under the authority of the BOD.

### **At-Large Nominating Committee Member**

This is a two-year commitment to serve on the Nominating Committee. The Nominating Committee is responsible for providing a slate of qualified nominees to run for election in the appropriate Academy leadership positions each year.

For questions or clarifications, please contact the Nominating Committee or the NCAPA Executive Director @ 919-479-1995. Once you submit your nomination, the Nominating Committee will contact the nominee to confirm willingness to serve. No names will appear in nomination without the nominee's consent.

May 31, 2022 is the deadline for the 2023 slate. The Committee will review all nominations and report to the Academy by June 30, 2022. Those who wish to self-nominate (without Nominating Committee review) may do so until August 1, 2022.



## Nominations Form

**This form is due May 31, 2022.**

**Self-nomination forms are due by August 1, 2022.**

Date: \_\_\_\_\_

*I nominate the following individual for a leadership position with the NCAPA.*

Nominee Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Position Nominated for: \_\_\_\_\_

*When the nominee is contacted, you may tell him/her that I am the nominator.*     YES     NO

Nominator Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

This year's election process will yield a President-Elect, Vice President, Secretary, two Directors-at-Large, and one Nominating Committee member. Nomination of candidates must be received by the Nominations Chair in writing no later than May 31, 2022. (*Self-nominations are due August 1, 2022.*) All nominations must be made by current Fellow or Associate members of NCAPA. All terms begin January 1, 2023. No names will be placed in nomination without the nominee's consent.

Please return forms to:

Chair, Nominating Committee

NCAPA

1121 Slater Road | Durham, NC 27703

Or email as an attachment to [emily.adams@ncapa.org](mailto:emily.adams@ncapa.org).