



NORTH CAROLINA  
Academy of Physician Assistants

## Call for NCAPA Nominations

The North Carolina Academy of Physician Assistants has been the primary guardian of our profession at the local and state level and a key supporter at the national level. The physician assistants that comprise our leadership emerged from our general membership—YOU!

The Nominating Committee asks that you exercise your choice by nominating yourself or a colleague to leadership. All terms begin January 1, 2016. All nominees must have been a Fellow member in good standing of the NCAPA for the calendar year prior to election. The following positions for elected offices in 2016 are open for nominees:

### President-Elect

This is a three-year commitment to serve on the Board of Directors: one year as President-Elect, one as President, and one as Immediate Past President. As President-Elect you are responsible for the appointment of chairpersons of standing and ad hoc committees, subject to the approval of the Board; and preparing to serve as President. Responsibilities during your year as President include: presiding at all business meetings of the Academy and the Board of Directors, signing appropriate legal papers of the Academy, and serving as liaison to the NCAPA Central Office.

### Treasurer

This is a two-year commitment to serve on the Board of Directors. The Treasurer receives all the funds of the Academy and disburses them as directed by the Board of Directors; accounts for all funds received/paid out and reports the same at each meeting of the Board of Directors and annually to the membership; will keep all funds of the Academy and promptly deposit them

into depositories approved by the Board of Directors; and serve as a member of the Finance Committee. Must be bondable and will be bonded at the Academy's expense.

### Director-At-Large (3)

This is a two-year commitment to serve on the Board of Directors. A Director is a voting member of the Board of Directors. Corporate powers are exercised by and under the authority of the Board of Directors. Business affairs of the Academy are managed by the Board of Directors or committees established by the board.

### At-Large Nominating Committee Member

This is a two-year commitment to serve on the Nominating Committee. The Nominating Committee is responsible for providing a slate of qualified nominees to run for election in the appropriate Academy leadership positions each year.

For more information about serving on the Board of Directors, please review the Board Member Orientation Handbook on our website, [www.ncapa.org](http://www.ncapa.org), in the Members Only section under NCAPA Governing Documents. For questions or clarifications, please contact the Nominating Committee through the NCAPA Central Office ([cathie.feild@ncapa.org](mailto:cathie.feild@ncapa.org) or 800.352.2271, ext 408). Once you submit your name for nomination, or that of a colleague, the Nominating Committee will contact the nominee to confirm willingness to serve. No names will appear in nomination without the nominee's consent.

May 29, 2015 is the deadline for those who wish for their nominations to be endorsed for the 2016 slate by the Nominating Committee. The Committee will review all nominations and report to the Academy by June 30, 2015. Those who wish to self-nominate (without Nominating Committee review) may do so until August 1, 2015.



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## Nominations Form

**This form is due May 29, 2015.**

**Self-nomination forms are due by August 1, 2015.**

*I nominate the following individual for a leadership position with the NCAPA.*

Nominee Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Nominated for: \_\_\_\_\_

*When the nominee is contacted, you may tell him/her that I am the nominator.*    YES    NO

Date: \_\_\_\_\_  
Nominator Name (if other than self): \_\_\_\_\_  
Nominator's Mailing Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Your Daytime Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

This year's election process will yield a President-Elect, Treasurer, three (3) Directors-at-Large and one (1) Nominating Committee member. Nomination of candidates must be received by the Nominations Chair in writing no later than May 29, 2015. (*Self-nominations are accepted until August 1, 2015.*) All nominations must be made by current Fellow or Associate members of NCAPA. All terms begin January 1, 2016. No names will be placed in nomination without the nominee's consent.

**Please return forms to:**

Chair, Nominating Committee  
NCAPA  
1121 Slater Road  
Durham, NC 27703  
Fax: 919.479.9726  
Email: [cathie.feild@ncapa.org](mailto:cathie.feild@ncapa.org)